

MERVIN ZIMMERMAN, INC.

PLUMBING - HEATING - AIR-CONDITIONING
723 ROTHSVILLE ROAD
LITITZ, PENNSYLVANIA 17543

(717) 626-1168

FAX (717) 627-2889

Dear Customer,

Our **Preventative Maintenance Plan** is described in the following letter. Fill out and detach the bottom part and return it to us to activate your account as a **“Preventative Maintenance Customer”** and you will receive the following services:

<u>HEATING SYSTEMS</u>	<i>Clean and or/Test</i>	<u>COOLING SYSTEMS</u>	
<i>Pilot</i>	<i>Gas Valve</i>	<i>Suction Pressure</i>	<i>Lubricate Motor</i>
<i>Nozzle*</i>	<i>Lubricate Motors</i>	<i>Head Pressure</i>	<i>Adjust Belts</i>
<i>Thermocouple</i>	<i>Fan & Limit Control</i>	<i>Condenser Coil</i>	<i>Blower Motors</i>
<i>Pressure Regulator</i>	<i>Vent Pipe</i>	<i>Visual Leaks</i>	<i>Safety Controls</i>
<i>Operating Controls</i>	<i>Filter</i>	<i>Refrigerant Charge</i>	<i>Condensate Drains</i>
<i>Burner Air Shutter</i>	<i>Burner Ports</i>	<i>Filters</i>	<i>Operating Controls</i>
<i>Gas Pressure</i>	<i>Oil Filter Cartridge*</i>	<i>Evaporate or Coil Filter</i>	
<i>Heat Exchanger For Cracks</i>		<i>Check For Burnt or Frayed Wires</i>	
<i>Check For Burnt or Frayed Wires</i>			

Rates for **Preventative Maintenance Service** work will be billed at a **reduced** rate of \$80.00 for the Minimum Charge which includes the first half hour and only \$20.00 for each quarter hour thereafter (time charged is only while we are at your home). **After your first Preventative Maintenance Service call**, all heating and air conditioning service calls during our **regular** hours will be charged at the PM rate. **All overtime work will be charged at time and a half of the regular service rate.** Twenty-four hour emergency service is available seven days a week.

Parts required to repair defects discovered during inspections will be charged at current retail prices.

**Service includes oil fired units if installed by MZI.*

After returning the bottom portion, we will contact you for PM service in the future. By becoming a PM customer you are ensuring a longer lasting heating and air conditioning system. **Please note that Preventative Maintenance Service must be done once a year to remain in the plan.**

Thank you.



Name _____ Date _____

Address _____

Home Phone _____ Work Phone _____ Filter Size _____

Type & Make of Heating and/or Air Conditioning System _____

Check which season(s) you want PM Service done:

_____ January, February or March

_____ July, August, or September

_____ April, May or June

_____ October, November or December